**Minutes**

**Dovre Township Meeting**

**8/3/21**

Chair, Sherry Jean Larson called the meeting to order at 7:08 PM. The Pledge of Allegiance was recited.

**Present:** Sherry Jean Larson, Marie Ostby, Glenn Arfstrom, Keith Quale, Kim Larson, Pat Jacobs, Teren Novotny, Myron Clark

**Guests:** Jim Larson, Howard Werner

**Approval of Minutes:** July 2021 meeting. Supervisor Ostby moved to approve the minutes, Supervisor Quale seconded and motion carried.

**Treasurers Report:** Treasurer, Teren Novotny provided the treasurers report through June, 2021. Supervisor Quale moved to approve the report, Supervisor Ostby seconded and motion carried.

Approval of Orders: Supervisor Ostby moved to approve the orders, Supervisor Kim Larson seconded and motion carried.

8/3/2021 6208 KPC 227.11 electricity

8/3/2021 6209 Swenson and Sons 4159.38 roads

8/3/2021 6210 Robert Dunne 200.00 mowing

8/3/2021 6211 Collaborative Planning 243.00 professional services

8/3/2021 6212 Bladeworks 3,325.00 grading

8/3/2021 6213 Willmar Township 1670.75 chloride/gravel

8/3/2021 6214 Forum Communications 55.64 legals

8/3/2021 6215 Boonstra Blading 787.95 cutting

8/3/2021 6216 Jet-Black 30,838.21 parking lot

8/3/2021 6217 Couri and Ruppe 220.00 attny

8/3/2021 6218 Howard Werner 181.26 net p/r

8/3/2021 6219 Pat Jacobs 378.88 net p/r

8/3/2021 6220 Teren Novotny 92.35 net p/r

8/3/2021 6221 Glenn Arfstrom 147.83 net p/r

8/3/2021 6222 Keith Quale 246.38 net p/r

8/3/2021 6223 Marie Sand Ostby 233.88 net p/r

8/3/2021 6224 Kim Larson 147.83 net p/r

8/3/2021 6225 Sherry Jean Larson 271.30 net p/r

8/3/2021 6226 American Welding 71.50 net p/r

\*Myron Clark appeared asking about the status of a road repair on Long Lake Road. Supervisor Arfstrom will follow up tomorrow.

\*Jim Larson appeared at the meeting and reported a tree has fallen in the right of way by the bridge. This is Dovre Township’s responsibility. Supervisor Quale will take care of this.

**Fire Report:** Supervisors S. Larson and Quale attended aPennock Fire Board meeting.

There is conflict between the fire department and the City of Pennock regarding cost for a generator. The fire department doesn’t want to pay. Arctander and St. Johns have approved payment. Dovre and Mamre are meeting tonight. Dovre’s cost is $1486 and can be paid using AARP funds. Supervisor Ostby moved to pay the amount up to $1500, Supervisor K. Larson seconded and motion carried.

**Old Business:**

* LRIP grant received/ update: Supervisor Ostby contacted Hawkinson and they are preparing a bid, including delineation of the wetlands along 40th St., a survey, title search and easements and a preliminary design. A representative from Hawkinson will attend the October Board meeting to go over this report and review the road report in preparation for the public meeting. Engineering is not part of the LRIP grant.
* Signs/ posting for 40th Ave. Supervisor K. Larson moved to purchase two signs at $5000 each, Supervisor Ostby seconded and motion carried. Supervisor Ostby moved that speed limit signs be installed on the north side of Long Lake Road. Supervisor K. seconded and motion carried.
* Broadband update:
1. Meeting held 7/20/21
2. Letters went out 7/24/21 with petition and information. As of 8/3/21, we have 119 signatures. Supervisors will follow up with residents.
3. Section 34 will not be included in the project.
* Conditional use hearing approved Eliason request, Kimmerle reduced setback approved
* Supervisor S. Larson will check with Kristi Krupa by August 20th to see what conditional use or rezoning applications have been submitted. We would like to go with the county for an initial look at the site.
* Approval of final payment for parking lot. Supervisors Arfstrom and Quale viewed the lot and certify that the job is complete. Payment has been approved.

**Road Report:**

* Street Study report received: Review meeting scheduled for the October Board meeting Meet at 5:30 with Hawkinson and Associates.
* Weed notice sent to Beverly Schow Property in Long Acres 13-225-0108 \*Not addressed by the deadline of 7/23/21. Supervisor Arfstrom hired the work done and property owner has been billed.
* Supervisor K. Larson talked to Heideckers regarding thistles on the property by the storage units. They addressed the issue immediately.
* Supervisor K. Larson contacted the county regarding wild parsnip. The township is responsible for what is in the right of way.

**New Business:**

* Access Application received from Greg Macik: Supervisor Arfstrom viewed the area and moves to approve the application. Supervisor Ostby seconded and the motion carried.
* Brekke Resolution approving a preliminary plat for Brecke Farm 1st Addition Supervisor Ostby moved that we accept the recommendation of the planning commission to approve the preliminary plat. Supervisor K. Larson seconded and motion carried.
* Discussion regarding the costs. Supervisor S. Larson suggests that the application be reworded to reflect the fees.
* Supervisor Ostby moved to adjust the application fee for the final plat for Brekke to $200 and the escrow remain the same at 1300. Supervisor Quale seconded. Motion carried. Supervisor S. Larson will contact Paul Brecke.
* A Resolution approving a final plat for a development known as Brecke Farm 1st Addition. Supervisor Ostby moved to approve the final plat subject to the zoning administrators approval. Supervisor Quale seconded the motion. Motion carried.
* Township Legal Seminar offered by Couri & Ruppe

Free: Register at [www.couriruppe.com](http://www.couriruppe.com)

Closest location: Albertville City Hall, Sept. 16th,

* MAT District 5 Meeting, Thursday August 19th

Health and Human Services building, 7:00 registration, 7:30 meeting

* Request from Long Lake Association to hold meeting in the town hall in August

Barb Swanson requests that the Board consider waiving the rental fee

Supervisor K. Larson moved to waive the fee, Supervisor Ostby seconded and motion carried.

* Town Aid Certification Notice received: Town Aid for 2022 is 1,509.00

Town Aid for 2021 is 1465.00

* “All About Roads” Kandiyohi County Township Association presentation Sept. 14th 6-8 PM at the Health and Human Services Building. Box Lunch provided-need to RSVP now
* Supervisor Quale requests approval to solicit bids for snow plowing.
* Supervisor Quale stated that the roof on the town hall needs repair/replacement. He will get a bid for repair and contact insurance.

**Supervisors Reports of Activity:** Supervisor Arfstrom has been in contact with Dave Monson and Green Lake Township will repair 300 feet on 29th St. Supervisor K. Larson looked at sumac on the service drive on Eagle Lake frontage road. This is the county’s road.

Supervisor K. Larson asked about scheduling a follow up meeting with Eric VanDyken, Cindy Nash, Rollie Swenson, Roger Imdieke and the county planning staff. He will check on dates and availability.

**Permission to dispose:** 55 misc. envelopes: Supervisor S. Larson moved to approve disposal, Supervisor Ostby seconded and motion carried.

**Next Meeting Date:** 9/7/21 September Town Board meeting

Supervisor Quale moved to adjourn, Supervisor K. Larson seconded and motion carried. The meeting adjourned at 9:45 PM.

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Sherry Jean Larson, Chair Pat Jacobs, Clerk